



KATSINA STATE INVESTMENT PROMOTION AGENCY

Nagogo Road,
Opp. Danmarna Filling Station, Kofar Durbi,
Katsina, Katsna State.

Website: kipa.kt.gov.ng, gez.kipa.kt.gov.ng
Email address: dg1@kipa.kt.gov.ng, info@kipa.kt.gov.ng
Phone No.: +2348032873529, +2348039434755

KT/IPA/SABER/156/VOLI/222

16th December, 2023

Special Adviser/Permanent Secretary,
Muhammadu Buhari House,
Katsina

Permanent Secretary
Deputy Governor's Office
Katsina.

All Hon. Commissioners,
All Special Advisers

The Head of Civil Service,
Governor's Office,
Katsina.

Chairmen State Commissions,
Katsina State Water Board

The Auditor General,
State/Local Government Audit

Chief Registrars,
State High Court/Sharia Court of Appeal,
Katsina.

The Clark,
State House of Assembly,
Katsina.

The Chief Executives of Parastatals and
Extra-Ministerial Departments
Katsina

The Executive Chairman,
State Universal Basic Education Board,
Katsina.

The Executive Chairman,
State Primary Health Care Development Agency
Katsina.

KATSINA STATE BUSINESS ENABLING REFORM
ORDER NO: KTSLN 0202023

I'm pleased to inform you that, in the exercise of the powers conferred upon His Excellency the Executive Governor of Katsina State Malam Dikko Umar Radda PhD, CON by Section 5 (2) of the Constitution of the Federal Republic of Nigeria, 1999 (as Amended), and all other powers enabling, His Excellency in that behalf hereby signed the following Orders:

- i. Ministry of Lands and Physical Planning;**
 - a) Procedure and fees Obtaining Certificate of Occupancy (Cof O)
 - b) Service Level Agreement (SLA)
 - c) Grievances Redress Mechanism (GRM) and
 - d) Mandatory Advance Communication for Rules of upcoming changes

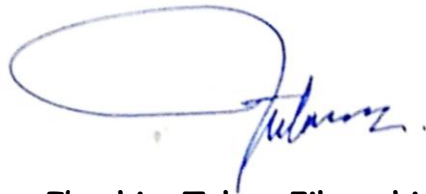
- ii. Ministry of Commerce, Industry and Tourism;**
 - a) Business Premises Registration;
 - b) Service Level Agreement (SLA)
 - c) Grievances Redress Mechanism (GRM)
 - d) Traders Redress Mechanism (TRM) and
 - e) Mandatory Advance Communication for Rules of upcoming changes

- iii. Katsina State Internal Revenue Services;**
 - a) Motor Vehicle Registration
 - b) Service Level Agreement (SLA)
 - c) Grievances Redress Mechanism (GRM)
 - d) Traders Redress Mechanism (TRM) and
 - e) Mandatory Advance Communication for Rules of upcoming change

- iv. Katsina State Water Board on;**
 - a) Water Connection Guidelines
 - b) Service Level Agreement (SLA)
 - c) Grievances Redress Mechanism (GRM) and
 - d) Mandatory Advance Communication for Rules of upcoming changes

- v. Katsina State Bureau for Public Procurements;**
 - a) Procedures for Contract Registration
 - b) Service Level Agreement (SLA)
 - c) Grievances Redress Mechanism (GRM) and
 - d) Mandatory Advance Communication for Rules of upcoming changes

- vi. **Katsina State Urban and Regional Planning Board;**
- a) Process and Procedure of Property registration
 - b) Service Level Agreement (SLA)
 - c) Grievances Redress Mechanism (GRM) and
 - d) Mandatory Advance Communication for Rules of upcoming changes
- vii. Local taxes and levies shall be paid annually through consolidated demand notice containing amount due and account to be paid thereinto and;
- viii. Katsina state Government is also committed to implement Policy Frame Work for Responsible Investment in Land-intensive Agriculture (FRILIA).
2. From the commencement of this circular, all the aforementioned shall be publish in the state Gazette and circulated widely thereafter.



Ibrahim Tukar Jikamshi
SABER Focal Person/ Director General KIPA